

USD 464 Counselor and School Psychologist Evaluation Form

Educator

School

Administrator

Teaching Assignment

DOMAIN 1: PLANNING AND PREPARATION

	Unsatisfactory	Basic	Proficient	Exemplary
Demonstrating knowledge of counseling theory and techniques				
Demonstrating knowledge of child and adolescent development				
Establishing goals for the counseling program appropriate to the setting and the students served				
Demonstrating knowledge of state and federal regulations and of resources both within and beyond the school and district				
Planning the counseling program, integrated with the regular school program				
Developing a plan to evaluate the counseling program				

Comments:

DOMAIN 2: THE ENVIRONMENT

	Unsatisfactory	Basic	Proficient	Exemplary
Creating an environment of respect and rapport				
Establishing a culture for productive communication				
Managing routines and procedures				
Establishing standards of conduct and contributing to the culture for student behavior throughout the school				
Organizing physical space				

Comments:

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DOMAIN 3: DELIVERY OF SERVICE				
	Unsatisfactory	Basic	Proficient	Exemplary
Assessing student needs				
Assisting students in the formulation of academic, personal/social, and career plans, based on knowledge of student needs				
Using counseling techniques in individual and classroom programs				
Brokering resources to meet needs.				
Demonstrating flexibility and responsiveness				
Comments:				
DOMAIN 4: PROFESSIONAL RESPONSIBILITIES				
	Unsatisfactory	Basic	Proficient	Exemplary
Reflecting on practice				
Maintaining records and submitting them in a timely fashion				
Communicating with families				
Participating in professional community				
Engaging in professional development				
Showing professionalism				
Comments:				

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Dates of Observations _____

Observation #1 _____ Observation #2 _____

Additional Comments by the Evaluator (if any):

Comments by the Educator (if any):

An evaluation conference has been held. The educator's signature may not necessarily imply agreement with the evaluation content. The educator has the right to reply to this evaluation. A copy of this rebuttal must be turned in to the evaluator within two weeks of receiving this evaluation. It will be attached to the evaluation and forwarded to the district office.

Educator Signature

Date _____

Evaluator Signature

Date _____