



USD 464 TONGANOXIE

SECTION 504 NOTICE OF ACTION/CONSENT FORM

To: _____ Date: _____
(Name of Parent/Guardian/Adult Student)

Student Name: _____ DOB: _____

I. Notice of Action - The purpose of this written notice is to inform you that we are:

_____ Proposing _____ to _____ Initiate
_____ Refusing _____ Change

A / An (Mark all items below that apply)

_____ Evaluation _____ 504 Plan _____ Eligibility
_____ Re-Evaluation _____ Disciplinary Action _____ Other

Description of the proposed or refused action:

Reason why we are proposing or refusing to take action:

Signature: _____ Date: _____
(Name/title of responsible district staff person)

II. Parent Consent (Required only for initial evaluation and initial placement)

_____ Yes, I do consent to the proposed action.

_____ No, I do not consent to the proposed action.

Signature: _____ Date: _____

PARENT/STUDENT RIGHTS UNDER SECTION 504

As a parent you have the right to:

1. Have your child take part in, and receive benefits from public education programs without discrimination based on a disability.
2. Have the District advise you as to your rights under federal law.
3. Receive notice with respect to identification, evaluation, or placement of your child.
4. Have your child receive a free appropriate public education. This includes the right to be educated with non-disabled students to the maximum extent appropriate. It also includes the right to have the District make reasonable accommodations to allow your child an equal opportunity to participate in school and school-related activities.
5. Have your child educated in facilities and receive services comparable to those provided students without disabilities.
6. Have your child receive special education and related services if she/he is found to be eligible under the Individuals with Disabilities Education Act (IDEA), or to receive reasonable accommodations under Section 504 of the Rehabilitation Act.
7. Have eligibility and educational placement decisions made based upon a variety of information sources, and by individuals who know the student, the eligibility data, and placement options.
8. Have transportation provided to a school placement setting at no greater cost to you than would be incurred if the student were placed in a program operated by the District.
9. Give your child an equal opportunity to participate in nonacademic and extracurricular activities offered by the school district through the provision of reasonable accommodations.
10. Examine all relevant records relating to decisions regarding your child's identification, eligibility, educational program, and placement.
11. Obtain copies of educational records at a reasonable cost unless the fee would effectively deny you access to the records.
12. Receive a response from the District to reasonable requests for explanations and interpretations of your child's records.
13. Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the privacy rights of your child. If the District refuses this request, it shall notify you within a reasonable time, and advise you of the right to a hearing.
14. File a grievance related to decisions or actions regarding your child's identification, evaluation, educational program or placement;
15. Request mediation or an impartial due process hearing related to decisions regarding your child's identification, eligibility, and educational placement. You and your child may take part in the hearing and have an attorney represent you at your own cost.
16. File a complaint with the **Office for Civil Rights, U.S. Department of Education**, 8930 Ward Parkway, Suite 2037, Kansas City, Missouri 64114. Phone 816-268-0550. TDD 800-437-0833.
17. You may request additional information about Section 504 at the **Kansas State Department of Education at 785-296-3869 or 1-800-203-9462.**

The person at the school who is responsible for Section 504 compliance is:

Name: _____ Phone: _____